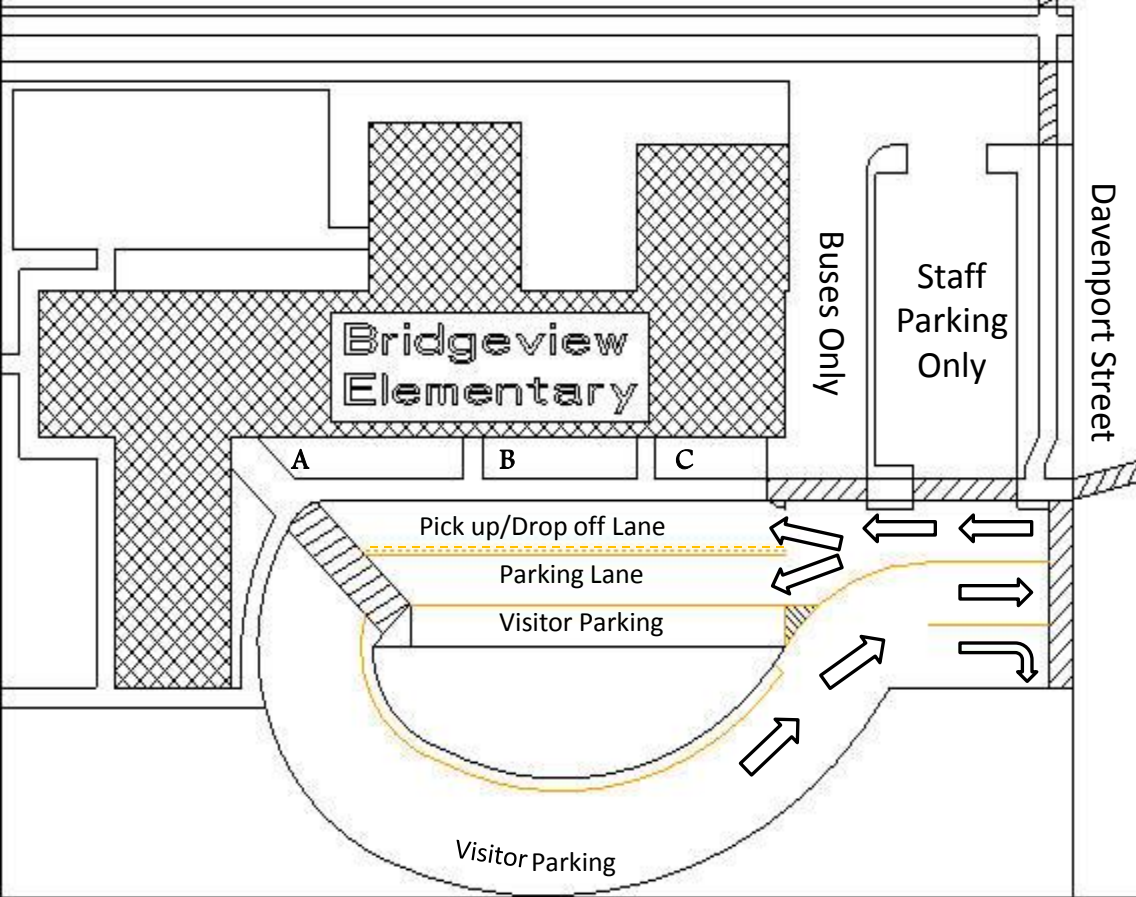


Stage Coach Trail



AM DROP OFF PROCEDURES (Tardy bell at 8:30):

- Vehicles entering school parking lot have two options: 1) Drop off students in drop off lane. 2) Park vehicle and use marked walking and crosswalk spaces to enter building at main entrance door 'A'.
- If Option 1 above, please follow these procedures: Enter in the **furthest right lane**. Pull as far ahead as possible up to the crosswalk going to main entrance door 'A'. Vehicles should stop **before** the crosswalk. Never stop on or after the crosswalk to drop off students. **Drivers in the parking lane may not pass vehicles and cut in the further right lane as is indicated by markings.** **Students exit vehicles on the passenger side** in the drop off zone marked by signs. Students should be ready to exit the vehicle quickly to keep the line moving. **Drivers should remain in vehicles.** Vehicles may yield and **enter the left lane after dropping off students.** Both lanes (those parking and those leaving drop off) will **merge** to one lane of traffic **after the crosswalk.**
- If Option 2 above, please follow these procedures: Enter parking lot and use "parking lane" in order to find parking space. **Do not drop children off from the parking lane.** Proceed with caution allowing vehicles that have dropped off/picked up students to enter the parking lane before the crosswalk in order to exit. Both lanes (those parking and those leaving drop off) will **merge** to one lane of traffic **after the crosswalk.** Vehicles parking after the crosswalk may use the left lane when entering the parking lot in order to park. **Do not back into spaces,** as this causes congestion in the traffic flow. When walking to and from building, **pedestrians use the marked walking lane (on left side of loop) and crosswalk** to enter through main entrance door 'A'. (Note: Students will be dropped off at gym entrance 'C' door on mornings when there is inclement weather (steady rain or wind chill below zero degrees Fahrenheit).

PM PICK UP PROCEDURES (Walkers dismiss at 3:00 and Riders & Bus Students dismiss at 3:03):

- Student walkers & bikers** will be **dismissed at 3pm exiting gym entrance 'C' doors or south playground doors.**
- Students meeting vehicles off school grounds will be dismissed as walkers at 3pm.** These **students need to cross streets at designated crosswalks only.** Drivers should only park on the side of street with sidewalk and respect neighbors' private property.
- Vehicles entering school parking lot have two options: 1) Pick up student in pick up lane. 2) Park vehicle and use marked walking and crosswalk spaces to enter building at main entrance door 'A'.
- If Option 1 above, please follow these procedures: **Students will exit middle entrance 'B' doors** and wait in the designated pick up zone marked by signs. Do not pick up students until you reach the marked pick up zone. **Do not get out of your car in the pick up lane to locate your child.** **Vehicles may merge into the left lane after students are picked up and secure.** Both lanes will **merge** to one lane of traffic **after the crosswalk.** There is no parking in the pick up lane, and excessive waiting will result in drivers being asked to park in an open parking space to pick up their students. **Drivers should not circle the lot & cut back into the line of waiting cars.** **Do not pick up students from the left lane or after the crosswalk to door 'A'.**
- If Option 2 above, please follow the procedures for Option 2 under "Drop Off Procedures" above.